



Invested in YOUR Community

121 North McCall Rd. Englewood  
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www.communitytitleservices.com

(941)460-9100 fax (941) 240-2143

PROPERTY ADDRESS: \_\_\_\_\_

PURCHASE PRICE: \$ \_\_\_\_\_

LOAN AMOUNT: \$ \_\_\_\_\_

**SELLER INFO:**

Name(1) \_\_\_\_\_

Name(2) \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip \_\_\_\_\_

Marital Status:       S   M   D   W      

Marital Status:       S   M   D   W      

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailaway?: \_\_\_\_\_

Other: \_\_\_\_\_

**PAYOFF INFO:**

1<sup>st</sup> Lender Name: \_\_\_\_\_

2<sup>nd</sup> Lender Name: \_\_\_\_\_

Loan Number: \_\_\_\_\_

Loan Number: \_\_\_\_\_

Payoff Phone #: \_\_\_\_\_

Payoff Phone #: \_\_\_\_\_

Date Ordered: \_\_\_\_\_

Date Ordered: \_\_\_\_\_

**BUYER INFO:**

Name(1) \_\_\_\_\_

Name(2) \_\_\_\_\_

Address: \_\_\_\_\_

City, ST, Zip \_\_\_\_\_

Marital Status:       S   M   D   W      

Marital Status:       S   M   D   W      

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailaway? \_\_\_\_\_

Other: \_\_\_\_\_

**NEW LENDER:**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Other: \_\_\_\_\_

**LISTING AGENT:**

Name: \_\_\_\_\_

OFFICE: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Other: \_\_\_\_\_

**SELLING AGENT:**

Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Other: \_\_\_\_\_

**DEPOSIT:** Deposit Held By: \_\_\_\_\_ Amount: \_\_\_\_\_

**COMMISSION:** Total % \_\_\_\_\_ = Listing \_\_\_\_\_% Selling \_\_\_\_\_%  
Transaction Fee/Other: \_\_\_\_\_

**PRIOR POLICY:** Available?  Yes  No      **SURVEY:** Prior Available?  Yes  No

**CONDO/HOA:** Approval  Yes  No      Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**ADDITIONAL INFO:** \_\_\_\_\_

**WHO PAYS TITLE:** \_\_\_\_\_ Buyer \_\_\_\_\_ Seller \_\_\_\_\_ Other credits? \_\_\_\_\_